

Notes from the Fulton Finance committee meeting of September 6, 2017

Present

John Finlayson, Ruth Olson, Dave Delvoye

Calendar

The Fall Festival is happening on 9/9. Ruth is also preparing for the Open Streets on 50th event on 9/24 and a networking event at Vinaigrette on 10/9, 7:00 to 8:30 p.m., to gather information to create a neighborhood survey.

Community Engagement committee

The Community Engagement committee is in the final stages of preparing for the Fall Festival. This year, FNA is very short on volunteers to staff the event. Southwest High School students will not be participating and there are uncertainties regarding what help Pershing Park will provide.

Safety committee

Ruth reported that complaints have resumed about suspicious activity at an address on the 5100 block of Zenith Ave. Dave will ask MPD for more information.

Financial Policies and Procedures

September is the deadline for FNA to submit its financial policies and procedures to the City's Neighborhood Participation Program. Ruth found and updated FNA's original document from a number of years ago. The committee recommended that the Board approve the following changes:

- Under "Processing Reimbursement Requests", add The coordinator is authorized to pay recurring bills which are within 10% of the usual amount. Currently there are three recurring bills.
- Under "Deposits", change the second bullet point to Treasurer verifies and logs all checks/cash in deposit log.
- Under "Bank Reconciliations", add text to the third bullet point: Coordinator conveys the reconciled bank statement, along with corresponding documentation, to the FNA Treasurer who then signs the reconciliation statement.

Other business

TCF Bank has announced that it will move its operation at 5018 France Ave to the former Dairy Queen property at 3709 West 50th St. The new bank will include drive-through service.

City Council Member Palmisano will sponsor a conversation with Hennepin County Attorney Mike Freeman on 9/10, 4:00 to 5:30 p.m., at Pershing Park.

The updated FNA web site launched on 9/6.

Notes prepared by Dave Delvoye